



Bude-Stratton Town Council  
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To all members of the **Heritage and Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage and Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 10<sup>th</sup> January 2019 at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other Members of the Town Council are invited to attend.

A handwritten signature in black ink that reads "K. Cornwell".

Keith Cornwell – Acting Town Clerk & RFO

Date of issue: 4<sup>th</sup> January 2019

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*).
4. Minutes: To receive, confirm and sign the Minutes of the Heritage and Culture Committee Meeting held on 25<sup>th</sup> October 2018
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee - *Questions must be directed through the Chairman*
6. Correspondence: accreditation of the Heritage Centre
7. To receive reports from:
  - a) Castle Manager
  - b) Heritage Development Officer
8. To receive an update on the Victorian Post Box removed from The Strand
9. To receive an update from the Castle Manager on the model of the Lower Bude Basin and to consider a request from BCHS to correct the model and agree any associated actions and expenditure
10. To address points raised by BCHS regarding the digitised records held at the Castle
11. To consider options/ideas for the D-Day event 2019 and any actions and expenditure
12. To consider options / ideas for an Environmental Day – Bude's Earth Day event and any actions and expenditure
13. To consider operational arrangements at Helebridge Barge Workshop and set the long term direction on the future development of the facility
14. To consider a 2.5% price increase for the hire of Castle grounds and Bude Light area
15. To consider a 2.5% price increase for hire of rooms at the Castle Heritage Centre
16. Budget monitoring report Q3 2018/19

-end-

Committee members: Voting: Cllrs: S Browning, J Bryson, L Deely, T Gibbs, P Kelly, P La Broy, L Moores, F Partridge, H Partridge, T Philp, N Tucker, B Willingham

Committee Members: Non-voting: Cllrs: B Dixon, I Mason, P Moores, F Richens, P Tilzey, D Towl,