



Bude-Stratton Town Council
Parkhouse Centre
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To all members of the **Properties Committee**

Dear Councillor

You are summoned to attend a meeting of the **Properties Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 10th January 2019 at 10.00am**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend.

Keith Cornwell – Acting Town Clerk & RFO

Date of issue – 4th January 2019

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: To receive, confirm and sign the Minutes of the Properties Committee Meetings held on 1st November 2018
5. Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee - *questions must be directed through the Chairman*
6. To receive the Facilities Manager's report
7. To agree the final design of the bandstand railings and any associated action and expenditure
8. To consider a design for a new disabled access ramp for the Castle
9. To consider the next steps on the Parkhouse Entrance project
10. To consider the steps necessary to procure the disused public conveniences at Stratton and Poughill and bring them into serviceable use and agree any associated action and expenditure
11. To approve the replacement of the boiler in the Castle
12. To recommend a Capital Programme that allocates sufficient reserves to the maintenance and enhancement of BSTC properties
13. Budget monitoring report Q3 2018/19

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Committee Members - voting: Cllrs J Bryson, L Deely, P Kelly, P La Broy, P Moores, L Moores, F Partridge, H Partridge, P Tilzey, D Towl, N Tucker, R Willingham

Committee Members - non-voting: Cllrs S Browning, B Dixon, T Gibbs, I Mason, T Philp, F Richens