

**MINUTES OF THE FULL COUNCIL MEETING HELD ON 7<sup>th</sup> FEBRUARY 2019**

Cllrs present: B Willingham (Chairman), S Browning, J Bryson, L Deely, B Dixon, T Gibbs, P La Broy, I Mason, L Moores, P Moores, F Partridge, H Partridge, T Philp, P Tilzey, D Towl

Cllrs absent: F Richens

Cornwall Cllr: P La Broy

Officers present: Mr K Cornwall – Acting Town Clerk and RFO  
Mrs T Gliddon – Committee Administrator (CA)

Press: 1

Meeting start time: 7pm

- C/018/19**      **To receive and accept apologies for absence**  
Cllrs P Kelly, N Tucker and C Cllr D Parsons
- C/019/19**      **To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**  
Cllr S Browning declared a NPI in item 15 (C/032/19).
- C/020/19**      **Dispensations: to consider requests for dispensations**  
None received
- C/021/19**      **Minutes – Full Council: To receive, confirm and sign the Minutes of the Full Council Meeting held on 17<sup>th</sup> January 2019**  
**Resolved:** That the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman.  
**Minutes – Committees:**  
i) Properties Committee – 10<sup>th</sup> January 2019  
ii) Heritage & Culture Committee – 10<sup>th</sup> January 2019  
iii) Planning Committee – 17<sup>th</sup> January 2019  
iv) Environment & Highways Committee – 24<sup>th</sup> January 2019  
v) Recreation Committee – 24<sup>th</sup> January 2019  
vi) Planning Committee – 31<sup>st</sup> January 2019  
  
(a) To receive and note the Minutes of the Committee Meetings listed above (i-vi) (acting under delegated authority)  
**Resolved:** To note all Committee meeting Minutes i-vi en-bloc.  
**Resolved:** that all committee minutes are noted  
(b) To consider and agree any recommendations of the Committee Meetings listed above (i-vi) (acting under delegated authority)  
None
- C/022/19**      **Correspondence received**  
Received from and noted:  
FoBSP – thank you letter for their grant.  
Scope notification of door to door collection.  
CC - notification of Polling stations Review  
Bude GPO – Request for support for the acquisition and placement of a Difibrillator near to the Bude Post Office.  
**Resolved:** to pass this item to the Finance & General Purposes Committee.

Welcome to Bude signs – discussion took place.

**Resolved:** to pass this item to the Environment & Highways Committee.

- C/023/19**      **Public participation – a maximum of 15 minutes for public present to make comments concerning the business of the current Council (maximum of 2 minutes per person - dependent on numbers present; questions must be directed through the Chairman)**  
None present
- C/024/19**      **Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**  
Cllr P La Broy reported on meetings he had attended at CC regarding: Stratton MIU, CC Audit Committee, Sector Policing, climate control, housing investment, Public Rights of Way, BCCT and the Tripos Building, Compass Point and the Canal area. He informed the Cllrs that a BRAG litter pick would be taking place at Bude Rugby Club on 16<sup>th</sup> Feb and Shaping Our Community meeting was to be held at the Venue.
- C/025/19**      **The Bude Tri-Services Safety Officer's Report**  
None present.
- C/026/19**      **To receive reports of Meetings (non-committee) from Councillors (if any)**  
Cllrs P Tilzey and I Mason reported that they had attended meetings with BCCT.
- C/027/19**      **Mayor's report:**  
The Mayor reported that he had attended the High Sherriff's Legal Service at Truro Cathedral. He gave a talk on the Challenges of being Mayor as part of a fundraising charity lunch for Children's Hospice SW. He reported that the vacancy for staff at Stratton MIU had reached far and wide via the 'Mayors Facebook page'. He informed the meeting that the Gurney Stove at the Heritage Centre had made the shortlist for 'Object of the year' and encouraged those who had not already done so to vote.
- C/028/19**      **To receive a report from the working group progressing the Neighbourhood Plan Action Plan and agree the next steps to monitor and evolve the Plan and co-ordinate delivery of actions**  
Cllr J Bryson reported that Phase I is now complete and is available in the office. The Council agreed that the NP needs to be a live and current document for the Town, with appropriate description and definition. C Cllr P La Broy reported that the Bude NP was seen as a positive and strong document at CC.  
Proposals for the way forward with Phase II are to be discussed by the working group with a CC representative attending on the 28<sup>th</sup> Feb 2019.  
The report was noted.
- C/029/19**      **To fill a vacancy as BSTC rep on the Bude Canal Partnership Committee**  
**Resolved:** that Cllr S Browning be appointed at the BSTC representative on the Bude Canal Partnership Trust.

**C/030/19**      **To agree the removal of the two public notice boards in the Triangle and their replacement with one new notice board at the lower location and any associated expenditure**

Replacement notice boards were discussed.

**Resolved:** to agree the removal of two public notice boards in the Triangle, and to purchase one larger replacement notice board.

**C/031/19**      **To receive an update on the transfer of the Library and Information Service and agree to the sealing of contracts**

The ATC reported that that transfer of the Library Services would take place on 1<sup>st</sup> March 2019. Five part time staff would transfer to BSTC. After discussion CC had decided that the parking spaces at the front of the building, reserved for library users at the present time would remain in place. The spaces to the side of the building would be used for staff parking by library staff. The general operation of the Library would remain the same as is at present with scope to evolve this in the future, therefore it is not expected that there will be any impact on the general public using the service.

**Resolved:** that BSTC agree the transfer of the Library and Information Service and seal the contracts.

*Cllr S Browning left the room at 7.52pm*

**C/032/19**      **To authorise a future on-going events programme to be organised by Bude Friends of the Earth in the Community Orchard**

Discussion took place regarding the events, Public Liability Insurance, sale of goods, and risk assessments.

**Resolved:** to authorise the events subject to the usual BSTC booking conditions being adhered to.

*Cllr Browning returned to the room 8.08pm*

**C/033/19**      **Financial Report:**

i)      Schedule of Payments made – 21<sup>st</sup> December 2018 – 17<sup>th</sup> January 2019

**Resolved:** that due to an error in the dates this item be deferred to the following Finance and General Purposes Committee meeting

ii)      Schedule of Payments to be made – 18<sup>th</sup> January 2019

**Resolved:** that due to an error in the dates this item be deferred to the following Finance and General Purposes Committee meeting

*Cllr L Deely left the meeting at 8.15pm*

**C/034/19**      Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed in closed session**