

**PARKHOUSE CENTRE CHARGES FOR IVOR POTTER HALL - 1ST APRIL 2019**

**IVOR POTTER HALL**

	<u>£</u> <u>CHARITIES/LOCAL</u> <u>GROUPS/SCHOOLS</u>	<u>£</u> <u>PUBLIC</u> <u>BODIES</u>	<u>£</u> <u>COMMERCIAL</u> <u>USERS</u>
<b><u>ALL CHARGES ARE INCLUSIVE OF VAT</u></b>			
Main Hall (Mon am to Fri pm)	48.35	77.65	102.95
Main Hall (Fri eve to Sat eve)	57.55	92.60	123.15
Basic sound/lighting equipment included in price			
Room Set-Up	11.50	11.50	11.50
Kitchen - Full (ie:use of cooker etc)	35.10	35.10	35.10
Kitchen - Part (ie: Tea/Coffee)	10.95	10.95	10.95
Kitchen - Reception	3.70	3.70	3.70
Microphone	4.25	4.25	4.25
Flip Chart/Paper	4.25	4.25	4.25
Free StandingScreen	4.25	4.25	4.25
Large Electronic Screen (stage)	4.25	4.25	4.25

**Session Times - Hall**

Mon - Sat	am - 8.30 -12.30
Mon - Sat	pm - 1.30 -5.30
Mon - Thurs	eve - 6.30 - 10.30
Fri - Sat	eve - 6.30 - 11.30
Sun	Closed (unless by prior arrangement)

**Public Liability & Damage Insurance - Hirers are reminded of their responsibility to be adequately insured for All Risks**

**All charges are payable in advance unless agreement is reached with the Town Clerk for a monthly account**

**Bude-Stratton Town Council encourages hirers to minimise or phase out the use of single use plastics**