



Bude-Stratton Town Council
Parkhouse Centre
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Bude
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Annual Full Council** meeting in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 2nd May 2019** at **6.30pm** for the purpose of transacting the under mentioned business.

The press and public are invited to attend.

Keith Cornwell – Acting Town Clerk & RFO
Date of issue – 26th April 2019

AGENDA

1. Election of Mayor for the municipal year 2019/20 and signing of declaration of acceptance of office
2. Election of Deputy Mayor for the municipal year 2019/20
3. To receive and accept apologies for absence
4. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
5. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
6. Minutes – Full Council: To receive, confirm and sign the Minutes of the Full Council Meeting held on 4th April 2019
Minutes Committees: To receive, confirm and sign the Minutes of retiring Committees in accordance with the Local Government (Parishes and Parish Councils) Regulations 1999 reg 14.
 - i) Heritage & Culture – 14th March 2019
 - ii) Properties Committee – 21st March 2019
 - iii) Finance & General Purposes Committee – 18th April 2019
 - iv) Recreation Committee – 28th April 2019
 - v) Environmental Services Committee - 28th April 2019Minutes – Committees: To noted
 - i) Planning Committee – 11th and 25th April 2019
 - ii) Staffing Committee – 18th April 2019(a) To receive and note the Minutes of the Committee Meetings listed above (i-ii) (acting under delegated authority)
7. Public participation – a maximum of 15 minutes for public present to make comments concerning the business of the current Council (*maximum of 2 minutes per person - dependent on numbers present; questions must be directed through the Chairman*)
8. To receive Bude Police / Tri-Services Safety Officer's Report
9. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
10. To approve the revised Committee Terms of Reference

11. Committee Membership – to elect the voting Members for the following Committees of the Council
 - i) Communities Committee (12 voting members)
 - ii) Environmental Committee (12 voting members)
 - iii) Planning Committee (9 voting members)
 - iv) Finance & Properties Committee (12 voting members)
 - v) Staffing Committee (9 members)
12. Appointment of members as delegates to outside bodies
 - i) Bude Community CCTV project
 - ii) Bude Community Network Panel
 - iii) Bude Canal and Harbour Society
 - iv) Bude Canal Partnership Trust
 - v) Police Liaison Committee
 - vi) Bude Twinning Association
 - vii) Bude Coastal Communities Team
13. Mayor's report
14. Correspondence received – to note (if any) - *copied to all Councillors*
15. To receive reports of Meetings (non-committee) from Councillors (if any)
16. To agree the signing of a Memorandum of Understanding relating to the delivery of the Bude Local Economic Plan and the Bude Neighbourhood Development Plan
17. Financial Report:
 - i) Schedule of Payments made – 18th April 2019 – 2nd May 2019
 - ii) Schedule of Payments to be made – 3rd May 2019