

MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON 21ST MARCH 2019

Voting members present: Cllrs: P Moores (Chairman), J Bryson, L Deely, P La Broy, L Moores, F Partridge, H Partridge, D Towl

Members absent: P La Broy

Officers Present: Mr K Cornwell - Acting Town Clerk - ATC

Mrs T Gliddon – Committee Administrator – (CA)

Meeting Start time: 10.00 a.m.

- PR/014/19** **To receive and accept apologies for absence**
Cllrs: N Tucker, P Kelly and B Willingham
- PR/015/19** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None received
- PR/016/19** **Dispensations: to consider requests for dispensations**
None received
- PR/017/19** **Minutes - To receive and adopt the Minutes of the Properties Committee Meeting held on 10th January 2019**
Resolved: That the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman.
- PR/018/19** **Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee**
None present
- PR/019/19** **To receive the Facilities Manager (FM) report (appendix A)**
Points on the FM's report were discussed. The Committee agreed that anti skateboard deterrents should be fitted as recommended in the FM's report.
Resolved: to note the FM's report.
- PR/020/19** **To agree the final design of the bandstand railings and any associated action and expenditure**
The FM outlined the quotes received (previously circulated). Discussion took place.
Resolved: that Option/Quote 1 be accepted.
- PR/021/19** **To consider the design for the Parkhouse Entrance project**
A consultant from Bazley Partnership was introduced to the Committee, who looked at the design with the Committee. Various aspect we discussed including the disabled/pushchair access, entrance doors, the façade and the re-surfacing of the current parking area.
Resolved: that the FM obtain quotes to re-grade the current parking area in front of the Parkhouse Centre entrance
Resolved: that Bazley partnership return with designs for the Parkhouse Centre entrance as originally requested: to include options for electric doors.

The meeting closed 10.50am

Chairman's Signature..... Date.....

Facilities Manager's Update to Properties Committee 21 Mar 19

To consider tenders/offers received for the Caretaker's House/Bathroom

Complete.

Caretakers Boiler/Heating System

It has recently come to light, that the caretaker's boiler within the property is now unserviceable due to age (15 years+). The FM is obtaining quotes in order to replace the old boiler with an economic model which will come with a lengthy warranty to avoid any further costs for maintenance in the future

Cricket Club Building/Repairs

Partially complete. Marlin remains in contact with the Cricket Club in order to arrange suitable dates and times for works to be carried out. It has come to light that the heating system at the cricket club requires repair. The FM has tasked a local Air conditioning specialist to inspect and hopefully carry out the repairs needed.

Repairs to the Parkhouse Roof

The facilities team will carry out this task once there is sufficient time in the busy schedule. It has come to the attention of the FM that the old school roof has started to deteriorate and will need replacing in the near future.

Painting of the Parkhouse Centre

Complete.

Parkhouse Facia Boards

Complete.

Bandstand Roof and Associated Actions

Complete. The bandstand floor requires to be jet washed once the balustrade is complete.

Anti-Skateboarding Action

The FM is currently looking into ideas to place anti skateboard/scooter deterrents around the Bude Light seating area. Current ideas include slightly raised steel seating plates on top of the seating area. Please see pictures attached.

Castle Pointing

Cornwall Council planning have now approved the planning application and works will commence on 24 Mar 19. The FM has arranged a schedule of works so that any future weddings are not disrupted. A sample of the lime based mortar is to be presented on 24 Mar 19, to ensure it is the correct colour and consistency for the remainder of the project.

Anti-Skateboard/Scooter ideas

