

**MINUTES OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD
ON THURSDAY 19th SEPTEMBER 2019**

Members Present: Cllrs: P Moores (Chairman), L Deely, P La Broy, F Partridge, H Partridge, P Tilzey, D Towl, N Tucker

Present: Mr K Cornwell – Town Clerk and RFO (TC)
Mrs T Gliddon – Committee Administrator (CA)

Meeting Start time: 9.30am

- FP/55/19** **To receive and accept apologies for absence**
Cllr: J Bryson, L Moores and R Willingham
- FP/56/19** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None
- FP/57/19** **Dispensations: to consider requests for dispensations**
None
- FP/58/19** **Minutes; to receive, confirm and sign the Minutes of the Finance & Properties Committee held on 15th August 2019**
Resolved: that the minutes were a true and accurate record of the meeting.
- FP/59/19** **Maximum 15 minutes for public present to make comments concerning the business of the Committee**
None present
- FP/60/19** **To receive a reports**
- i) Facilities Manager** – The Committee discussed the Castle boiler and the Foyer toilets. The report was noted.
 - ii) Town Clerk & RFO** – The TC informed the Committee he had been approached by a company who would like to utilize the public toilet building in Stratton when BSTC take it over. They would provide a public WC as part of any lease taken on. Discussion took place, the Committee agreed that the TC should write to the organization informing them, that given the current restraints involved with the take over of the building from CC, BSTC would not be able to go forward with this kind of proposal.
The TC informed the Committee that the valuer employed by BSTC to look at Morwenna Triangle had come back with an estimated value for the land, the formal report is awaited. The TC's report was noted.
- FP/61/19** **To receive a progress report from the Triangle Area Improvements working group**
A report was received form Cllr P La Broy, who is working with a CC officer to bring a design brief to BSTC, this would in turn be used to draw down funding towards any future project. General discussion regarding any improvement to the area took place.

- FP/62/19** **To receive a progress report from the Standing Orders & Financial Regulations Review working group and appoint new members to the group**
The TC informed the Committee that Cllr J Bryson had stood down from the working group. Cllrs T Gibbs and R Willingham had offered to join the group.
Resolved: that Cllrs T Gibbs and R Willingham join the working group.
- FP/63/19** **To note refurbishment requirements of Public Toilets and agree the replacement of fixtures.**
Following discussion the TC and the FM were requested to research further the usefulness of replacing the porcelain toilets and urinals with stainless steel and report back to the Committee. The costs of running the Public Toilets and the CC levy were discussed. The report was noted, the replacement of fixtures was left on the table until the TC and FM come back with further information.
- P/64/19** **To retrospectively approve expenditure for replacement webcam equipment and agree a transfer from building maintenance reserves**
Resolved: to approve the expenditure for replacement webcam equipment and agree a transfer from building maintenance reserves.
- FP/65/19** **Financial Report:**
a) Schedule of payments already made 6th- 19th September 2019
Resolved: that the payments were noted.
b) Schedule of payments to be made on 20th September 2019
Resolved: that the payments be made.
- FP/66/19** **To receive a progress report on the Parkhouse Foyer project and approve the issue of tenders**
The TC reported that the Bazeley Partnership were ready to go tender for the building works.
Resolved: that BSTC instruct Bazeley Partnership to gain tenders to building the new foyer at the Parkhouse Centre.
- FP/67/19** **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed in closed session**

FP/67/19 **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6)** – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed in closed session**

FP/68/19 **To receive a report on legal matters regarding land use and agree necessary action and expenditure**

The rear of the Crescent – Parking
The TC reiterated the wording in the deeds for the area and informed the Committee that the signage was now ready to be put in place. Discussion took place.

Cllr N Tucker left the meeting 10.47am

Resolved: that the parking signage be erected. That the TC be instructed to write to each deed holder reminding them that only one car per household can use the designated parking area. Any parking on BSTC land other than the designated area will result in a parking penalty notice being issued.

The Chairman closed the Meeting at 10.55am

Chairman’s Signature.....Date.....