



Bude-Stratton Town Council - Venue Hire Charges

Venue	Local Charities/ Groups/ Schools	Public Bodies/ Large &/OR non local charity	Commercial/ Private Function	Exhibition (items not for sale local charities/groups)	Exhibition (items not for sale artists)	Exhibition (items for sale)*	Exhibition Preview Evenings	Weddings/Civil Ceremonies Mon-Fri	Weddings/Civil Ceremonies Sat/Sun
Ivor Potter Hall- Parkhouse Centre (Weekday Sessions)	£49.30	£79.20	£105.00						
Ivor Potter Hall- Parkhouse Centre (Fri & Sat Eve)	£58.70	£94.45	£125.60						
Parkhouse Room 1 - Per Session	£18.15	£34.00	£48.70						
Parkhouse Room 2/3 - Per Session	£26.45	£52.75	£48.70						
Parkhouse Room 4 - Per Session	£18.15	£34.00	£76.25						
Parkhouse Conference Room - Per Session	£21.75	£38.20	£52.75						
The Parkhouse Centre- Exclusive Internal Use	please contact us directly to discuss								
Willoughby Gallery - Per Session Day	£33.25	£62.25	£88.00	£47.95 Per week or part thereof	£136.70 Per week or part thereof	25% of sale price +VAT	N/A £ 100.00	£470.00	£586.50
Willoughby Gallery - Evening	£136.70	£163.20	£204.00						
Blanchminster Room - Per Session Day	£24.15	£41.55	£57.75	£27.55 Per week or part thereof	£70.35 Per week or part thereof	25% of sale price +VAT	N/A £ 100.00	£321.30	£372.30
Blanchminster Room - Evening	£136.70	£163.20	£204.00						
The Conservatory	please contact us directly to discuss								
The Castle- Exclusive Internal Use	please contact us directly to discuss								
The Castle Grounds- All Areas	please contact us directly to discuss								
The Castle Lawns including the Bandstand	£29.60	£59.45	£89.20						
Bude Light Amphitheatre Only	£18.35	£37.15	£55.75						
Bandstand Only	£15.30	-	£30.60						
The Triangle	£11.95	£35.50	-						
The Downs	please contact us directly to discuss								

Room Set up fee	
Ivor Potter hall	£11.75
Parkhouse rooms	£3.75

Equipment Hire	
Flip Chart/Paper	£ 4.35 Per Item
Free Standing Screen	
Microphone	
Large Electronic Screen	

Kitchen Hire- Parkhouse Centre Only	
Small Kitchen	£3.75
IPH Kitchen- Reception	£3.75
IPH Kitchen- Part	£11.15
IPH Kitchen- Full	£35.80

Ivor Potter Hall - Session Times	
Mon - Sat	am - 8.30 -12.30
Mon - Sat	pm - 1.30 -5.30
Mon - Thurs	eve - 6.30 - 10.30
Fri - Sat	eve - 6.30 - 11.30
Sun	Closed (unless by prior arrangement)

Parkhouse Rooms & The Triangle- Session Times	
Mon - Sat	am - 8.30 -12.30 pm - 1.30 -5.30 eve - 6.30 - 10.30
Sun	Parkhouse Rooms Closed (unless by prior arrangement)
Sun	The Triangle - am 9.00-1.00 pm 2.00-5.30 eve 6.30-10.30

Notes
<p>Musicians/entertainers may book the bandstand/Bude Light area free of charge and pay for the electric they use, if they are willing to provide free entertainment to the community and providing there is availability and it is not for any commercial ventures.</p> <p>Local: These are local clubs/groups/small charities that meet/operate with the local community of Bude & Stratton parish.</p> <p>Public Bodies/Charity: These are official Public Bodies and larger and/or non-local charities/clubs.</p> <p>Commercial/Private: Businesses/organisations that want to hire a rooms/grounds for a commercial purpose. This would include charities that sub-hire to stalls/activities as part of their main event. This would also be the cost for individual private hire. * A minimum of 75% of exhibition must be available for sale.</p>
All Prices include VAT

Public Liability & Damage Insurance - Hirers are reminded of their responsibility to be adequately insured for All Risks