

Central Services Budget 2019-20

CENTRAL SERVICES (Part of F&GP Committee)								
	Account Code	ACTUAL	BUDGET	SPEND	BUDGET LEFT	FORECAST	DRAFT BUDGET	Notes
		2017-2018	2018-2019	APR-SEPT 2017	TO MARCH 2018	TO MARCH 2019	2019-2020	
INCOME		£		£	£	£	£	
Miscellaneous Income	4204/5,4400	824	300	619	-319	800	800	
Interest Received	4800	1,736	600	1,992	-1,392	3,300	2,000	Falling reserves
<b>Total Income</b>		<b>2,560</b>	<b>900</b>	<b>2,611</b>	<b>-1,711</b>	<b>4,100</b>	<b>2,800</b>	
EXPENDITURE								
CENTRAL SERVICES TO THE PUBLIC								
Election Expenses	5054	664	0	0	0	0	1,000	No election planned - rolling fund
Crime & Disorder	5060	1,500	5,000	0	5,000	2,500	2,500	Note change in support arrangements will impact on CCTV
Grants	5097	2,088	5,000	1,100	3,900		5,000	
<b>Total Central Services Expenditure</b>		<b>4,252</b>	<b>10,000</b>	<b>1,100</b>	<b>8,900</b>	<b>2,500</b>	<b>8,500</b>	
DEMOCRATIC REPRESENTATION & MANAGEMENT								
Car Allowances	5130	175	500	0	500		500	To support training
Mayors Allowance	5152	1,500	1,500	375	1,125		1,500	
Training Members	5140	20	2,000	95	1,905		1,000	No elections less need but some co-options possible
Civic Events			400	0	0		1,000	
Planning Resources	5401	575	1,000	0	1,000		500	
Councillors Allowance	5141	2,115	3,240	1,311	1,929		3,240	
<b>Total Democratic Expenditure</b>		<b>4,385</b>	<b>8,640</b>	<b>1,781</b>	<b>6,459</b>	<b>0</b>	<b>7,740</b>	
CORPORATE MANAGEMENT								
Staff Costs	5201,5202,	140,484	179,327	82,389	96,938		133,764	£10,200 added into Pension costs below as annual payment
Employers Pension Costs	5203	28,479	36,693	18,904	17,789		31,656	Separated to show Central Services only
Travel Allowances	5204	164	500		500		500	
Training	5205	1,509	2,500		2,500		2,000	
Office Expenses	5206 /5211	18,952	17,000		17,000		17,000	Inc. IT support contracts but lower photocopier and one offs
Professional Fees	5207	9,349	15,000		15,000		10,000	
Telephone	5208	3,161	3,200		3,200		2,500	To keep under review
Subscriptions	5209	2,356	3,250		3,250		3,250	
Advertising & Marketing	5212	9,890	12,000		12,000		7,500	
Insurance	5213	5,986	8,000		8,000		9,412	Basis of premium split changed
External Audit	5214	2,050	2,100		2,100		2,000	
Cost of Loan's	5215	72,618	72,972		72,972		72,972	
<b>Total Corporate Management Expenditure</b>		<b>294,998</b>	<b>352,542</b>	<b>101,293</b>	<b>251,249</b>	<b>0</b>	<b>292,553</b>	
<b>TOTAL OPERATING EXPENDITURE</b>		<b>317,007</b>	<b>373,182</b>	<b>104,174</b>	<b>268,608</b>	<b>17,436</b>	<b>310,793</b>	
ROLLING RESERVE FUNDS								
IT Replacement Programme		13,372	2,000		2,000	14,936	2,000	
		<b>13,372</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>14,936</b>	<b>2,000</b>	
<b>Contribution Prior to transfers from Reserves</b>		-314,447	-372,282	-101,563	0	-13,336	0	-307,993

<b>ENVIRONMENTAL SERVICES &amp; HIGHWAYS</b>										
			Account Code	<b>ACTUAL</b>	<b>BUDGET</b>	<b>INCOME /SPEND</b>	<b>BUDGET LEFT</b>	<b>FORECAST</b>	<b>DRAFT BUDGET</b>	<b>NOTES</b>
				<b>2017-2018</b>	<b>2018-2019</b>	<b>APRIL- SEPT</b>	<b>TO MARCH 19</b>	<b>TO 31/03/2019</b>	<b>2019-2020</b>	
						<b>2018</b>				
						<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>INCOME</b>										
Car Parking		4203		41,400	44,000	30,695	13,305	44,000	44,000	No change to charges
Car Parking Fines		4207		0	210	0	210	0	0	Not budgeted
Car Park Permits		4209		2,881	4,333	4,000	333	4,333	4,333	30 permits @ 133.33 (net) + 2.5 N/S
Cemetery Fees		4270		4,488	1,500	2,124	-624	3,000	1,500	limited plots available
Miscellaneous Income		4500		0	0		0			
<b>TOTAL INCOME</b>				<b>48,769</b>	<b>50,043</b>	<b>36,819</b>	<b>13,224</b>	<b>51,333</b>	<b>49,833</b>	
<b>EXPENDITURE</b>										
<b>CEMETERY &amp; CAR PARK</b>										
Sundries		6352		564	3,000	18	2,982	500	1,500	Unused to Resurfacing reserve
<b>BUS SHELTERS</b>										
Bus Shelter Expenses		6461		353	270	60	210	250	250	
<b>PARKING SERVICES</b>										
Car Park Expenses		6320		2,039	10,000	2,047	7,953	2,500	5,000	unspent to reserve
<b>EA Weir Operation</b>										
Staff costs/expenses		6351		0	2,000		2,000	0	2,000	Possible future agreement with EA
<b>TOTAL OPERATING EXPENDITURE</b>				<b>2,956</b>	<b>15,270</b>	<b>2,125</b>	<b>13,145</b>	<b>3,250</b>	<b>8,750</b>	<b>0</b>
<b>Contribution Prior to Transfers From Reserves</b>										
				<b>45,813</b>	<b>34,773</b>	<b>34,694</b>	<b>79</b>	<b>48,083</b>	<b>41,083</b>	

<b><u>F&amp;GP COMMITTEE</u></b>							
	<b>BUDGET</b>			<b>BUDGET</b>			
	<b>2018-19</b>			<b>2019-20</b>			
<b><u>INCOME</u></b>							
Heritage & Culture	132,600			130,950			
Environmental	50,043			49,833			
Properties	45,187			45,675			
Recreation	162,192			159,086			
Central Services/Admin	900			2,800			
Precept	833,793			875,899	3.13%	Increase	
Localised Council Tax Support	42,576			38,540			
Library	0			3,500			
<b>TOTAL INCOME</b>	<b>1,267,291</b>			<b>1,306,283</b>			
<b><u>EXPENDITURE</u></b>							
Heritage & Culture	278,278			307,979			
Environmental	15,270			8,750			
Properties	76,547			30,800			
Recreation	464,432			455,062			
Central Services/Admin	353,763			310,793			
Library	0			113,449			
<b>TOTAL OPERATING EXPENDITURE</b>	<b>1,188,291</b>			<b>1,226,833</b>			
<b><u>ROLLING RESERVE FUNDS</u></b>							
Vehicle Replacement Programme	35,000			35,000			
Building Maintenance Programme	0			35,000			
IT Replacement Programme	2,000			2,000			
	<b>37,000</b>			<b>72,000</b>			
<b><u>PROJECTS</u></b>							
Property Enhancement Projects	15,000			0			
Wedding Gazebo	10,000			0			
Devolution Projects	10,000			20,000			
Bude Light	2,000			0			
Polytunnel	5,000			0			
	<b>42,000</b>			<b>20,000</b>			
<b>TOTAL EXPENDITURE</b>	<b>1,267,291</b>			<b>1,318,833</b>			
<b><u>Contribution Prior to Transfer from Reserves</u></b>	<b>0</b>			<b>-12,550</b>			

HERITAGE & CULTURE							Budget	2019-20						
			Account Code		ACTUAL	BUDGET	SPEND	BUDGET LEFT	FORECAST	DRAFT BUDGET	NOTES			
					2017-2018	2018-2019	APRIL-SEPT 18	TO MARCH 2019	TO MARCH 2019	2019-20				
INCOME					£	£		£	£	£				
Limelight Café			4201/4206		95,425	90,000	73,322	16,678	100,000	95,000				
Stratton Battlefield Grasskeep			4210		650	650	650	0	650	650				
Gallery - Commissions			4211		4,448	5,000	2,969	2,031	4,500	4,500				
Hire of Willoughby Gallery / Castle Hirings			4216		1,570	1,500	3,248	-1,748	5,000	5,000				
Weddings			4217		9,574	10,000	1,558	8,442	5,500	5,500				
Friends of the Castle			4220		226	150	201	-51	201	200				
Shop Sales			4222		18,613	23,000	13,827	9,173	18,000	18,000				
Miscellaneous income			4700		22,977	-	0	0	0	-				
Donations			4223		919	500	205	295	300	300				
Event Days			4228/4252		1,999	1,800	1,187	613	1,800	1,800				
					156,401	132,600	97,167	35,433	135,951	130,950				
EXPENDITURE														
Staff Costs			6201_6202		118,326	123,434	59,641	63,793	120,000	150,998	Based on existing staff level			
Pension Costs			6203		9,234	22,074	4,593	17,481	9,186	24,553	Ring fenced for pension use only			
Advertising and Promotion			6205		21	6,000	695	5,305	4,500	7,000	Accounting adjustments to make			
Cleaning			6210		751	1,200	453	747	900	1,000				
Buildings Repair & Maintenance			6214		3,236	4,000	4,699	-699	9,000	4,000	Lift repairs			
Energy Costs			6215		8,293	9,000	3,450	5,550	9,000	9,000				
Water Charges			6218		3,126	5,000	1,291	3,709	3,500	3,600	To examine recharge situation			
Rates			6217		20,744	22,500	24,862	-2,362	24,862	25,608				
Premises Insurance			6223		3,965	3,700	2,808	892	2,808	2,900				
Equipment, Furniture & Materials			6232		6,718	6,000	1,725	4,275	3,500	4,000				
Weddings			6233		2,336	2,500	450	2,050	1,000	1,000				
Stationery			6235		513	800	219	581	500	500				
Training			6237		97	500	0	500	200	500	More internet based			
Travel & Subsistence			6238		173	120	0	120	40	120				
Telephone			6239		1,354	1,000	572	428	1,000	1,000				
Volunteer Sundries/Expenses			6252		632	500	0	500	0	500				
Licences & Subscriptions			6242		1,678	900	427	473	900	900				
Card Processing & Till support			6245		1,145	1,200	973	227	1,200	1,500	Rental and transactions			
Conservation & Interpretation			6253		2,084	29,500	24,704	4,796	28,000	7,000	Grant spend			
Café Purchases			6206/6211		34,216	30,000	23,888	6,112	35,000	37,000				
Shop Purchases			6255		10,680	15,000	7,701	7,299	9,500	10,000				
Helebridge			6260		96	300	2,222	-1,922	2,400	300	Window renewal			
Poughill Churchyard			6265		96	550	0	550	0	-	Use Facilites budget for maintenanc			
Heritage & Cultural Events			6257		10,969	14,000	7,059	6,941	12,000	14,000	See Events paper			
Outreach & Education			6250		674	1,000	0	1,000	500	1,000	Education and Clubs			
					6									
					241,163	300,778	172,432	128,346	279,496	307,979				
PROJECTS														
Bude Light - Lights					0	2,000	0	0	0					
Old Forge					0	-	0	0	0	-	3617 in reserves			
					0	2,000	0	2,000	0	0				
TOTAL OPERATING EXPENDITURE					241,163	302,778	172,432	130,346	0	279,496	307,979			
Contribution Prior to Transfers from Reserves					-84,762	-170,178	-75,265	-94,913	-143,545	-177,029				
											02/01/201910:12			

<b>PROPERTIES COMMITTEE</b>									
	Account Code	<b>ACTUAL</b>	<b>BUDGET</b>	<b>SPEND</b>	<b>BUDGET LEFT</b>	<b>FORECAST</b>	<b>DRAFT BUDGET</b>		
		<b>2017-2018</b>	<b>2017-2018</b>	<b>APR- SEPT 2018</b>	<b>TO MARCH 2019</b>	<b>TO MARCH 2019</b>	<b>2019-2020</b>	<b>NOTES</b>	
		<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>			
<b>INCOME</b>									
Rental Income	4202	6,438	6,624	3,219	3,405	6,624	6,756	Index linked	
Amenities Rental Income	4230	2,238	1,813	0	1,813	1,856	1,894	Index linked	
Property Leases	4240-50, 90-91	33,512	33,750	19,108	14,642	33,750	34,425	Index linked	
Miscellaneous Income	4300	40	400	-10	410	0	0		
Solar FIT Income	4293	2,734	2,600	2,113	487	2,600	2,600		
<b>TOTAL INCOME</b>		<b>44,962</b>	<b>45,187</b>	<b>24,430</b>	<b>20,757</b>	<b>44,830</b>	<b>45,675</b>		
<b>EXPENDITURE</b>									
Buildings Repair and Maintenance	5314	22,538	65,163	360	64,803	65,000	20,000	Significant spend expected on Castle	
Premises Insurance	5323	3,195	3,200	737	2,463	737	1,500		
Rates & Utilities	5317	0	684	0	684	684	1,800		
Professional Fees	5355	8,899	7,500	1,419	6,081	5,000	7,500		
Recharges	5398	81	0	46	-46				
		<b>34,713</b>	<b>76,547</b>	<b>2,562</b>	<b>73,985</b>	<b>71,421</b>	<b>30,800</b>		
<b>PROJECTS</b>									
Property Enhancement Projects	5395	0	19,600 *	19,589	11	25,889	35,000		
Pitch & Putt	5392	76,655	64,572 *	66,922	-2,350	70,000	0		
Parkhouse Foyer & Office	5393	0	0		0	0	0		
Wedding Gazebo		0	10,000		10,000	0	0		
Devolution Projects		0	10,000		10,000	0	20,000		
<b>TOTAL OPERATING EXPENDITURE</b>		<b>111,368</b>	<b>111,547</b>	<b>89,073</b>	<b>91,644</b>	<b>167,310</b>	<b>85,800</b>		
<b>Contribution Prior to Transfer</b>		<b>-66,406</b>	<b>-66,360</b>	<b>-64,643</b>	<b>112,401</b>	<b>-122,480</b>	<b>-40,125</b>		
				* Use of reserves					

<b>RECREATION COMMITTEE</b>								
	Account Code	ACTUAL	BUDGET	SPEND	BUDGET LEFT	FORECAST	DRAFT BUDGET	NOTES
		2017-2018	2018-2019	APRIL-SEPT 18	TO MARCH 2019	TO MARCH 2019	2019-2020	
		£	£		£		£	
<b>INCOME</b>								
<b>OPEN SPACES</b>								
Grass cutting Contracts	4006	36,327	36,327	23,982	12,345	38290.27	38,290	
Footpaths Grant	4007	2,565	2,565	2,821	-256	2821.06	2,821	
Bude in Bloom	4008	1,692	1,700	1,975	-275	1975	1,975	
Pitch and Putt		0	15,000	139	14,861	200	15,000	New service
<b>PARKHOUSE</b>								
Hirings	4200	46,562	45,000	18,839	26,161	38000	40,000	Sunday hiring ceased 2% increase assumed
Vending Machine	4208	693	600	0	600	0	0	Machine removed
Miscellaneous	4600	1,409	1,000	1,280	-280	1300	1,000	Showers, refunds and other items
<b>PUBLIC CONVENIENCES</b>								
Fee	4009		60,000		60,000		60,000	Ring fenced to PC purposes
<b>TOTAL INCOME</b>		<b>127,402</b>	<b>162,192</b>	<b>49,035</b>	<b>113,157</b>	<b>82586</b>	<b>159,086</b>	
<b>EXPENDITURE</b>								
<b>PARKHOUSE</b>								
Staff Costs	6001_6002	28,674	29,050	14,722	14,328	29,444	30,578	
Employers Pension Costs	6003	4,963	5,026	2,549	2,477	5,098	5,290	
Buildings Repair and Maintenance	6014	2,196	5,000	1,716	3,284	5,000	5,000	
Energy Costs	6015	8,398	9,500	1,505	7,995	9,500	9,500	Fix energy prices
Rates	6017	12,865	12,866	13,286	-420	13,286	13,685	Assumed 3% increase
Water Services	6018	2,665	3,885	1,685	2,200	3,370	3,540	Assumed 3% increase
Cleaning	6021	3,374	3,100	2,827	273	3,500	3,500	Increased waste and recycling costs
Insurance	6023	1,607	3,200	1,450	1,750	1,450	1,500	
Equipment, Furniture & Materials	6032	6,693	7,000	5,930	1,070	6,500	4,000	Extra Hall furniture in 18/19
Vending Machine Costs	6033	1,690	2,500	0	2,500	-	0	Machine removed
Services and Licences	6037	936	2,000	590	1,410	1,540	2,000	
Caretaker's Expenses	6055	0	0	0	0	-	0	
<b>TOTAL PARKHOUSE EXPENDITURE</b>		<b>74,061</b>	<b>83,127</b>	<b>46,260</b>	<b>36,867</b>	<b>78,688</b>	<b>78,593</b>	
<b>OPEN SPACES</b>								
Staff Costs	6001_6002	142,214	164,531	88,586	75,945	177,172	158,713	Removed 1 Seasonal post from budget
Employers Pension Costs	6003	11,536	28,641	7,762	20,879	15,524	27,496	To be ring fenced for pension purposes.
Workshop Rates	6116	11,650	12,233	12,000	233	12,000	12,360	Assumed 5% increase
Grounds Maintenance Costs	6122	56,603	75,000	31,562	43,438	75,000	75,000	
Playground Repairs	6151	5,008	500	0	500	500	500	See projects
Stratton Gardens	6158	206	0	30	-30	180	200	
Triangle	6160	300	1,750	1,556	194	1,700	300	one off from reserves
Training	6181	0	4,000	220	3,780	2,500	2,500	
<b>TOTAL OPEN SPACES EXPENDITURE</b>		<b>227,517</b>	<b>286,655</b>	<b>141,716</b>	<b>144,939</b>	<b>284,576</b>	<b>277,069</b>	
<b>PUBLIC CONVENIENCES</b>								
Staff Costs	6001_6002	;	23,982	0	23,982	-	27,701	1.5 operatives 18/19 actual in above
Employers Pension Costs	6003		4,216		4,216	-	4,856	To be ring fenced for pension purposes.
Supplies and Service contracts	6123	14,794	31,802	11,890	19,912	17,800	27,443	
Public Convenience contingency	6124	0	20,000	0	20,000	-	20,000	Poughill and Stratton to be opened
		<b>14,794</b>	<b>80,000</b>	<b>11,890</b>	<b>68,110</b>	<b>17,800</b>	<b>80,000</b>	
<b>PITCH AND PUTT</b>								
Operating costs	6183	0	16,400	504	15,896	3,000	19,400	Staffing, utilities and supplies
<b>TOTAL OPERATING EXPENDITURE</b>		<b>316,372</b>	<b>466,182</b>	<b>200,370</b>	<b>265,812</b>	<b>384,064</b>	<b>455,062</b>	

PROJECTS									
Vehicle Replacement	6185	41,430	35,000	27,251	7,749	27,251	35,000	For replacement fund	
Playground Replacement	6151		0		0		0	Balance in reserves carried forward	
Bude Light	6152	20,831	2,000	695	1,305	1,500	0	Now in H&C	
Cycle Path Feasibility	6176		0		0		0	7,500	
Polytunnel	6182	0	5,000	3,040	1,960	3,040	0		
		62,261	42,000	30,986	11,014	31,791	35,000		
TOTAL OPERATING EXPENDITURE		378,633	508,182		508,182		490,062		
Contribution Prior to transfers from Reserves		-251,231	-342,240		-342,240		-330,976		