

**MINUTES OF THE OPERATIONAL SERVICES COMMITTEE HELD ON THURSDAY  
12<sup>th</sup> MARCH 2020**

Voting members present: Cllrs: S Browning, P Kelly, P La Broy, L Moores, P Moores, F Partridge, H Partridge

Non-voting Committee member: Cllr T O'Sullivan

Officers present: Mr K Cornwell – Town Clerk and RFO (TC)

Mr S Hayes – Facilities Manager (FM)

Mrs T Gliddon – Committee Administrator (CA)

Meeting Start time: 6.00pm

*In the absence of the Chairman and Vice-Chairman the Committee elected Cllr F P Moores to chair the meeting.*

- OS/11/20**      **To receive and accept apologies for absence**  
Cllrs: L Deely, T Gibbs, P Tilzey and N Tucker
- OS/12/20**      **To receive registered and non-registered disclosable pecuniary interests and non-registerable interest-**  
None received.
- OS/13/20**      **Dispensations: to consider requests for dispensations**  
None received
- OS/14/20**      **Minutes: To receive, confirm and sign the Minutes of the Operational Services Committee Meeting held on 30<sup>th</sup> January 2019**  
**Resolved:** that the minutes were a true and accurate record and signed by the Chairman.
- OS/15/20**      **Public participation – a maximum of 15 minutes for public present to make comments concerning the business of the committee (maximum of 2 minutes per person - dependent on numbers present; questions must be directed through the Chairman)**  
None present.
- OS/16/20**      **To receive a report from the Facilities Manager**  
The Committee discussed the various aspects of the report and the FM took questions from the floor. The TC and FM discussed a tree report at land at Stamford Hill. The Committee advised the Clerk on the procedure to follow. The TC distributed a mock up of design for Dog signage to the Committee for consideration. The FM report was noted.
- OS/17/20**      **To consider the situation at Berries Avenue Play Park an area under the control of Cornwall Housing**  
The TC informed the Committee that he had been in contact with Cornwall Housing, who carry out monthly checks at the site. The TC/RFO advised the Committee against taking responsibility for more Play Parks at this time.  
The Committee noted that the TC had spoken with CC, it was agreed to take no further action at this time and noted the update.

**OS/18/20**      **To agree the planting design of an area BSTC land adjacent to the Fire Station and any associated actions and expenditure**

The Committee discussed possible designs for the area. The FM reported that trees that are being donated from the Woodland Trust would be incorporated in any final design.

**Resolved: to refer the planting design to a meeting of the Planting Vision Group, to make a recommendation to the Committee.**

**OS/19/20**      **To consider the replacement of hand washing facilities in two disabled toilets (Crooklets and Summerleaze Beaches.**

Discussion took place and the Committee looked at all the options on the table.

**Resolved: to keep the existing units and conduct the necessary safety checks for the current time and arrange their replacement with suitable basins and dryers before they cease to be functional.**

Meeting closed 7.05pm

Chairman's Signature.....Date.....

DRAFT