

Due to COVID-19 the meeting was carried out remotely in accordance with Government guidelines

**MINUTES OF THE OPERATIONAL SERVICES COMMITTEE HELD ON THURS
29th OCTOBER 2020**

Voting members present: Cllrs: L Deely, T Gibbs, P Kelly, P La Broy,
L Moores, P Moores, F Partridge, H Partridge, P Tilzey

Non-voting Committee member: Cllrs T O'Sullivan, R Willingham

Officers present: Mr K Cornwell – Town Clerk and RFO (TC)

Meeting Start time: 6.00pm

In the absence of the Chairman and Vice-Chairman the Committee elected Cllr F Partridge to chair the meeting.

- OS/28/20** **To receive and accept apologies for absence**
Cllr P Tilzey
- OS/29/20** **To receive registered and non-registered disclosable pecuniary interests and non-registerable interest-**
None
- OS/30/20** **Dispensations: to consider requests for dispensations**
None
- OS/31/20** **Minutes: To receive, confirm and sign the Minutes of the Operational Services Committee Meeting held on 17th September 2020**
Resolved: that the minutes were a true and accurate record and signed by the Chairman.
- OS/32/20** **Public participation – a maximum of 15 minutes for public present to make comments concerning the business of the committee (maximum of 2 minutes per person - dependent on numbers present; questions must be directed through the Chairman)**
None
- OS/33/20** **To receive a report from the Facilities Manager**
The date on the report was corrected
Resolved: The report, including the replacement of a Ferris IS2600 mower at the cost of £12,145 after trade-ins was noted
- OS/34/20** **To consider a free parking day in Town Council operated Car Parks during the festive period, in line with Cornwall Council free parking day (as per previous years) and to decide the date.**
Resolved: the office would inform CC that BSTC will have a free parking day on 19th December 2020
Resolved: that BSTC have free parking in there carparks on the 19th December 2020 between the hours of 10am-6pm
- OS/35/20** **Budget monitoring report Q2 2020/21**
Committee members asked questions of the TC regarding the report.
Resolved: The report was noted

OS/36/20

Preparation of Annual Estimates for 2021/2022

Various aspects of the Budget were discussed.

Resolved: that the Operational Services Budget for 2021/2022 be adopted as presented

Meeting closed 6.35 p.m.

Chairman's Signature.....Date.....