



Bude-Stratton Town Council
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Bude
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To all members of the **Staffing Committee**

Dear Councillor

You are summoned to attend a **Remote Meeting (due to COVID-19)** of the Staffing Committee on **Thursday 8th April 2021** at **9.00 am** for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend but it is the Committee's intention to exclude all non-members of the Committee, the press and public after item 5 on the agenda for the remainder of the meeting due to the confidential nature of the business to be discussed. There will be no opportunity for public participation at this meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/88962025935?pwd=ZjVUW95dUZ6RlRkMdBHRTc3V2Y4dz09>

Meeting ID: 889 6202 5935

Passcode: 347745

Keith Cornwell – Town Clerk & RFO

Date of issue –31st March 2021

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a Dispensation Request form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes: To receive, confirm and sign the Minutes of the Staffing Committee Meeting held on the 28th January 2021
5. **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6)** – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
6. To receive a report on resignations, appointments, sickness and staff related matters
7. To approve staff increments to be awarded for the coming 2021/22 year.
8. To approve a change to the staffing establishment to re-designate retiring Facilities Operatives posts to Cleaning Operatives
9. Review staff grades and make any alterations deemed appropriate within budgetary limits
10. To report the outcome of the recent HR audit by the Council's external advisors.

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Committee Members: Cllrs: L Deely, T Gibbs, P Kelly, L Moores, P Moores, T O'Sullivan, F Partridge, H Partridge, B Willingham
For Information: Cllrs: S Browning, B Dixon, T Gibbs, P La Broy, I Mason, P Tilzey, N Tucker, R Uhlig