

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 13<sup>th</sup> OCTOBER 2022**

**Cllrs present:** A Tame (Chair), A Bluett, S Browning, K Colwill, M Dawe, S Dearing, J Diffey, M Dorey, P Purchase, P Tilzey

**Officers present:** K Cornwell – Town Clerk (TC)  
T Gliddon – Assistant Clerk - Admin (AC)  
E Mason – Assistant Clerk Finance (ACF)

**Meeting start time:** 6pm

- FC/227/22** **To receive and accept apologies for absence**  
Cllrs: L Corrigan-Turner, V Herbert-Coulson, K Goode, P La Broy, J Wright,
- FC/228/22** **To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**  
None received.
- FC/229/22** **Dispensations: to consider requests for dispensations**  
None received.
- FC/230/22** **Minutes – a) Full Council: To receive, confirm and sign the Minutes of the Extraordinary Council Meeting held on 6th September 2022**  
**Resolved: The minutes were confirmed as a true and accurate record and signed by the Chair.**
- FC/231/22** **To receive and note Quarter 2 Budget reports**  
The TC discussed the previously circulated reports. The Clerk reported the rise in office expenses due in part to the cost of IT licences, the Council insurance policy has risen by 60%. The Staff expenses had risen in line with the living wage. The income for the Heritage Centre/Café limelight had been good post Covid and the Parkhouse Centre has seen a rise in hiring income. The TC would be engaging with CC to ensure the Car Park levy income to help offset the costs of running the public conveniences. Cllrs asked questions from the floor.  
**Resolved: to receive and note Quarter 2 budget reports.**
- FC/232/22** **To approve reserve movements**  
The TC talked through the current reserves and took questions from Cllrs  
**Resolved: to approve the reserve movements**
- FC/233/22** **Budget and Precept 2023/24 – to consider draft estimates of income and expenditure and determine a direction for setting the precept**  
The TC reminded members of the importance of this meeting to understand how the budget is set and how and when the precept is requested from Cornwall Council. He explained that this years Council tax base will not be evident until November and that Council tax is based on band D properties.  
Detailed discussion took place with regard to all aspects of the budget and its process.  
The draft budget was noted and further discussion would take place at a workshop for the Cllrs wishing to take part before the next Council meeting.

The Chair closed the meeting at 8.25pm

Chair's Signature..... Date.....