

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 12<sup>th</sup> JANUARY**

**Cllrs present:** A Tame, (Chair), S Browning, K Colwill, L Corrigan-Turner, S Dearing, M Dorey, K Goode, V Herbert-Coulson, E Hanna, C Moriarty, P Purchase, L Quinton, P Tilzey, J Wright

**Officers present:** K Cornwell – Town Clerk (TC)  
I Saltern – Deputy Town Clerk (DTC)  
T Gliddon – Assistant Clerk - Admin (AC)  
C Irish – Promotions & Marketing Officer (PMO)

**Public: 5      Meeting start time: 6pm**

**FC/001/23      To receive and accept apologies for absence**

Cllrs: A Bluett, M Dawe, J Diffey, P La Broy  
C Cllr S Tilbey, P La Broy

**FC/002/23      To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**

None received.

**FC/003/23      Dispensations: to consider requests for dispensations**

None received.

**FC/004/23      Minutes**

a) Minutes – Full Council: To receive, confirm & sign the Minutes of the Council Meeting held on 1<sup>st</sup> December 2022

**Resolved: that the Minutes are an accurate record of the meeting and were signed by the Chair.**

b) Minutes – Committees: To receive and note the Minutes of the Committee Meetings listed below (acting under delegated authority)

i) Planning Committee – 7<sup>th</sup> & 21<sup>st</sup> December 2022

ii) Oversight Committee – 15<sup>th</sup> December 2022

iii) Staffing Committee – 6<sup>th</sup> December 2022

**Resolved: that the minutes of the Committee meeting were received and noted.**

c) Minutes – Recommendations: To consider and agree:

i): **OS/153/22** - To agree the process of dealing with leases and licences - **Resolved: that with the addition of the above changes that the proposal be recommended to Full Council.**

**Resolved: to agree the process of dealing with leases and licences as presented.**

ii) **OS/155/22** - To discuss a draft Flag Protocol and make recommendation to Full Council on future policy. **Resolved: that with the alterations specified, that the Flag Protocol be recommended to Full Council for adoption.**

*The Chair allowed a member public representing the Bude Veterans and serving Armed Forces (RBL) to speak regarding the flag protocol*

*Cllr K Goode arrived at 6:18pm*

Discussion took place, and members of the public asked questions.

**Resolved: that BSTC, with the amendments specified adopt the Flag Protocol.**

**'Amendments: 'Pride – during Pride month, and on Bude Pride weekend, the Town Council will fly appropriate flags from its flagpoles'.**

**'D-D anniversary – The Union flag will be flown to mark the anniversary of D-Day on 6 June. It will be the only flag flown from Shalder Hill Flagpole that day'.**

**'Armed Forces Day - The Union flag will be flown on Armed Forces Day. It will be the only flag flown from Shalder Hill Flagpole that day'.**

**FC/005/23      Correspondence received**

None received.

**FC/006/23**

**Mayors Report**

The Mayor congratulated Cllr Dorey on receiving the MBE in this year's Honours list. The Mayor informed the Council that this would be her last meeting before going on maternity leave, it had been a very rewarding time and she had learnt a lot. The Mayor thanked all her fellow Cllrs and the staff, especially the Town Clerk for all the help and guidance she had received. The Mayor went on to report that the permissions are now in place with CC to move on with Compass Point Project. The Mayor wanted to acknowledge the huge success of Climate Partnership in gaining a £2million National lottery grant for the benefit of Bude-Stratton area. The Mayor would like to hand over roles in projects to fellow Cllrs, these being the Town Team alongside Cllr K Goode, the preservation of Battle Stratton monument, work with Cavanna and the local Bus Service. Cllrs gave a vote of thanks to the Mayor for all her hard work in the past two years.

**FC/007/23**

**Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**

None present.

**FC/008/23**

**Public participation – for public present to make comments concerning the business of the current Council**

Members of the public present spoke regarding the acoustics in the Ivor Potter Hall and flag flying from BSTC flagpoles.

**FC/009/23**

**To receive the Executive Summary report of the Building Survey of the Parkhouse Centre noting the long term implications and agreeing necessary repair actions**

TC outlined the report and took questions from the floor re: fencing at the bottom of Shalder Hill (outside conference room) and the Flood risk assessment.

**Resolved: that the Flood risk assessment is made an urgent task and that any necessary repairs to the Parkhouse Centre be carried out.**

**FC/010/23**

**To receive the survey of the Hollabury Road Allotment site and determine the course of action**

The TC reported that the Mission Hall building is in very poor state of repair, that members need to consider the value of any investment, issues around the allotments ie: is the intention or expectation to allow current users to run as they always have, the mission hall, what could be done with it? The TC advised that the hall is probably not worth saving and could treble to cost of the land. The hall would not be considered a good location for use as a community centre due to location and parking issues in a residential street. Detailed discussion took place.

**Resolved: That the TC be requested to obtain a district valuation of the whole of the land. That the TC to look into the historic value of the Mission Hall. That the TC be requested obtain a complete demolition (including asbestos clearance) quote for the Mission Hall.**

**FC/011/23**

**To initiate the Procurement Policy Review and establish a Working Group**

Cllr Purchase outlined the item which was discussed at the Oversight Committee, with the Terms of Reference being brought to Full Council for adoption.

**Resolved: that the Terms of Reference for the Procurement Policy working group be adopted.**

**Resolved: that Cllrs K Colwill, K Goode, E Hanna, and P Purchase make up the working group**

**FC/012/23**

**To consider a request to fly the Pride flag for LGBTQ+ history month in February**

A request had been received to fly the Pride Flag from Bude Pride. The TC pointed out that the Progress Flag would require Advertisement Consent from CC to be flown, therefore any permission from BSTC would be for the Rainbow flag. Discussion took place.

**Resolved: that BSTC accept request and fly the Rainbow Pride Flag across all BSTC flag poles**

**FC/013/23**

**Key issues from Lead Councillors**

Cllr K Goode spoke regarding automated car systems and requested that if members of the public had experienced any problems with incorrectly identified speed limits that they be urged to get in touch with her.

Cllr Herbert-Coulson spoke regarding progress with a Community Land Trust. She discussed the recent Housing survey by BSTC with CC which would be published on the BSTC website very soon.

Cllr Wright had been working with the Bude working group for youth provision, who are looking at funding from CC but they do require their own venue.

**FC/014/23**

**Financial Report to approve:**

i) Schedule of Payments made between 16<sup>th</sup> December 2022 – 12<sup>th</sup> January 2023

**Resolved: that the schedule of payments made be noted**

ii) Schedule of Payments to be made on 13<sup>th</sup> January 2023

**Resolved: that the schedule of payments to made be approved.**

**FC/015/23**

**Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed in closed session**

**Resolved: That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw.**

**FC/015/23**

**Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the**

press and public are instructed to withdraw'. The following items are confidential and the meeting will proceed in closed session

**Resolved: That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw.**

**FC/016/23**

**To consider the Council's position on the potential purchase of 1 Lords Court, Stratton**

The TC discussed the previously circulated briefing note. He reported that there were huge cost implications involved due to the necessary repairs needed to the whole building to bring it up to standard. The TC had had an update from the shop proprietors regarding their tenancy at the shop. The members discussed various aspects including alternative locations in Stratton for the shop/post office, one being the BSTC owned toilet block. The members were concerned about the sitting tenants in the rental flats in the building and the questions over compliance with regulations of the said flats.

**Resolved: that the TC to write to owners of the building informing them that if there were no shop in the building that BSTC would not be in a position to make any offer on the site.**

**Resolved: That the TC raise the questions over compliance with regulations with CC.**

**Resolved: that the TC begin preliminary investigations with CC Planning for the Change of Use permission necessary at the Stratton Public Conveniences to a shop/post office, with a public convenience attached.**

The Chair closed the meeting at 8.25

Chair's Signature..... Date.....