

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2<sup>nd</sup> MARCH 2023**

**Cllrs present:** J Diffey (Deputy Mayor), A Bluett, K Colwill, L Corrigan-Turner, M Dawe, S Dearing, M Dorey, V Herbert-Coulson, E Hanna, P Purchase, L Quinton, P Tilzey, J Wright  
C Cllrs N Chopak and S Tilbey

**Officers present:** K Cornwell – Town Clerk (TC), I Saltern – Deputy Town Clerk (DTC),  
T Gliddon – Assistant Clerk - Admin (AC), C Irish – Promotions & Marketing Officer (PMO)

**Public: 7      Meeting start time: 6pm**

*In the absence of the Mayor, the Deputy Mayor Cllr J Diffey took the Chair.*

*The Deputy Mayor congratulated the Mayor Cllr Tame on the birth of her daughter.*

*The Chair read out respect and civility statement to the Cllrs and members of the public and also reminded those present that the meet the Cllr session would be held on Saturday morning at the Castle Heritage Centre Café.*

**FC/041/23      To receive and accept apologies for absence**

Cllrs: S Browning, P La Broy, A Tame

**FC/042/23      To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**

Cllrs M Dawe and M Dorey declared NPI in item 17 as members of the SLSC

**FC/043/23      Dispensations: to consider requests for dispensations**

None received.

*Cllr L Quinton arrived 6.05pm*

**FC/044/23      To receive a presentation from North Kernow Community Housing(NKCH)**

The representative for North Kernow Community Housing outlined the concept of NKCH a new Community Land Trust for Bude and the surrounding Parishes. He outlined how the Trust would work, including the makeup of the Board members, steering group and the aims / areas of benefit. The future aim would be to create Community Housing Action Teams for each parish. The team will apply for Levelling up Funding as well as general fundraising. If anyone is interested in funding or would like more information this can be found at [northkernowhousing@gmail.com](mailto:northkernowhousing@gmail.com) , 01288 255655, Unit 22, Bude Business Centre, Kings Hill Ind Est, Bude, EX23 8QN. Questions were taken from the floor. The Chair thanked the representatives for the information and attendance at the meeting.

**FC/045/23      Minutes**

Minutes – Full Council: To receive, confirm and sign the Minutes of the Council Meeting held on 2<sup>nd</sup> February 2023

**Resolved: that the minutes were a true and accurate record and were signed by the Chair.**

b) Minutes – Committees: To receive and note the Minutes of the Committee Meetings listed below (acting under delegated authority)

i) Planning Committee – 8<sup>th</sup> & 22<sup>nd</sup> February 2023

ii) Oversight Committee – 16<sup>th</sup> February 2023

**Resolved: that the committee minutes above were received and noted.**

c) Minutes – Recommendations: to consider and agree

i) OS/012/23 – To recommend to Full Council that LJD Coaching be funded at the same level again for an Easter (Food & Activity) programme, and to establish a consultation with residents on future development of schemes.

**Resolved: BSTC agree to Fund LJD Coaching to maximum of £6300 for a 4 day programme and to establish a focus group of Cllrs to look at future developments.**

ii) OS/013/23 – To recommend the corrections (to Standing Orders and Financial Regulations) suggested within the Smaller and Larger Changes document to Full Council

**Resolved: that the corrections be accepted as presented.**

FC/046/23

**Correspondence received**

- i) A request for BSTC to sign the Armed Forces Covenant had been received from a member of the public. It was agreed that officers would investigate further and report back to a later meeting.
- ii) A request had been received from a young member of the public re: green spaces and building in the Parish. The Deputy Mayor agreed to write a reply.
- iii) A letter of thanks from Bude Pride had been received in respect of BSTC flying the Pride flag for LGBT+ History month. Noted
- vi) Support for flying of the Pride flag at Shalder Hill had been received from The Royal British Legion head of Diversity and Inclusion. Noted

FC/047/23

**Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**

**Cllr N Chopak:** reported on the cross boarder health commission, cross boarder cycling trail, Adult Social Care and the Stratton MIU, which is working well at this time. She reported that all three C Cllrs have Community chess grant funds still available to apply for. Cllr Chopak had brought a Cherry Tree along with her to donate to BSTC as part of CC woodlands donation, which was gratefully accepted. She reported that the last Community Area Network meeting will take place next week before changing to Community Area Partnerships (joined with Camelford) at the Parkhouse Centre.

**Cllr S Tilbey:** reported he had attended the devolution deal meeting held by CC at Falcon Hotel, the team have been all over the county holding meetings. The Consultation has ended and results will be debated in April at CC Full Council meeting. He had meetings re land in Stratton for social housing, Health and Adult Social Care including upgrading of Bodmin Hospital with an MRI and CT scanners. The Bude Police Station enquiry office will have an official opening 11<sup>th</sup> March at 1.30pm

FC/048/23

**Public participation – for public present to make comments concerning the business of the current Council**

A member of the public requested the that telescopes around the Summerleaze area be investigated as they are in a state of disrepair.

A member for the BCHS discussed the up coming 200<sup>th</sup> anniversary of Canal trade between Bude and Holsworthy and the commemorative celebrations that will take place through the year.

*The Chair used her discretion to move item 11 next on the agenda - report from Town Team, for ease the minutes will be written in agenda order*

FC/049/23

**To receive a report on the tender exercise for Compass Point, agree upon funding options and authorise the process of contract award**

The TC reported that five tenders had been received, these had been looked and there are two viable contenders. The TC informed the members that costs have risen by £46 – 60K since the project was first announced. Discussion has taken place with the National Lottery grants to discuss the shortfall, which have been positive. The TC pointed out to members that if they agree a resolution at this meeting that the council will have to backstop guarantee the funding gap, until funding comes forward. The TC took questions from the floor and members discussed the project.

**Resolved: that BSTC approve the process of interviewing and evaluating the two selected contractors and delegate the appointment of the chosen contractor to the Town Clerk in consultation with the Project Steering Group Cllrs.**

**Resolved: that BSTC approve the use of additional Town Council reserves in aiding the short fall in funding estimated up to the amount of £60,000 with clear updated figures provided once a response has been received from funding partners.**

- FC/050/23** **To receive a report on the Wheeled Sports Facility and authorise the use of the set aside reserves to commission the design and planning permission elements of the project**  
 The DTC discussed the previously circulated paper and the letter of Intent from CC re: the devolution of the land that houses the current skate park. The members discussed the project.  
**Resolved: That BSTC authorise the use of the £50,000 set aside in reserves for this project. To commission the design and planning permission elements of the project.**
- FC/051/23** **To receive a progress report from the Town Team(TT) on the Bude Town Centre Vitality Project and agree the process of letting the Vision and Investment Plan Consultation contract**  
 The Chair of the Bude Town Team updated the members with a progress report and took questions from the floor.  
**Res: that BSTC delegate the DTC, in consultation with TT, based upon a scoring matrix to be agreed by TT, to appoint the appropriate company to deliver the vision and investment plan for Bude Town Centre.**
- FC/052/23** **To discuss revising the roles of Mayor and Deputy Mayor in order to further revise Standing Orders**  
 The members discussed the previously circulated paper containing the Standing Orders working groups ideas for new 'role definitions' for the BSTC Mayor and Deputy Mayor. The Chair and Cllr Purchase took questions from the members.  
**Resolved: that the item be deferred in order to gather more opinions from Cllrs.**
- FC/053/23** **Key issues from Lead Councillors**  
 Cllr L Corrigan Turner – reported she had met with the Adsurf organisers and she was scheduled to meet with the Pearl Exchange for an update. The survey for the Bude-Stratton MIU is still in process and she would report results.  
 Cllr M Dorey was meeting with adsurf who are looking to recruit anyone who would like to be a coach.  
 Cllr S Dearing reported she had attend the Bude Climate partnership meeting and that the job vacancies had been filled strengthening partnerships in Bude.  
 Cllr J Wright discussed Bude voices and the Bude youth café
- FC/054/23** **To agree the award of the lease on the Lower Wharf Kiosk**  
 The TC reported tenders 13 tenders had been received and numbered, unopened, in the BSTC office. The tenders were opened by the TC at the Oversight Committee meeting and the amounts only read out to the Committee. The Committee Chair having felt more time was needed to discuss the tender process deferred the item. The tender amounts received are as below:  
 1) 12,000, 2) £9600, 3), 14,000, 4) 13,500 5) envelope opened but not a tender  
 6) 8,000, 7) 3,250, 8) 2,500, 9) 8,200, 10) 18,300, 11) 10,000, 12) 15,000, 13) 8,000  
 TC reiterated to Cllrs that if they felt that the tender process and documents need to be refined and added to, then they must be involved in the process before any future properties/land are put out to tender.  
**Resolved: to award the tender to bid number 10) for the amount of £18,300per annum**
- FC/055/23** **To agree the appointment of Internal Auditors**  
 The TC reported that three firms had expressed an interest in becoming the BSTC Internal Auditor.  
**Resolved: that BSTC appoint Microshade Business Consultants as the Councils Internal Auditors.**
- FC/056/23** **To note Bio-blitz event and approve the Council's support**

Cllr P Purchase outlined the bio-blitz event to take place at Summerleaze Downs and how it would work, the aim being to look at the bio diversity on Summerleaze Downs during 'No Mow May'.

**Resolved: that the Bio-blitz event was noted and that BSTC gave its support.**

**FC/057/23**      **To agree a letter of support for Bude Surf Life Saving Club's funding bid to Sport England**

TC reported that this is a bid from BSLC to Sport England

**Resolved: that BSTC agree a letter of support for Bude Surf Life Saving Club's funding bid to Sport England**

*Cllr M Dawe and M Dorey abstained from voting*

**FC/058/23**      **To agree the schedule of Council meetings**

**Resolved: that BSTC agree the schedule of meeting for 23/24**

**FC/059/23**      **To approve movements of the Council's reserves**

TC outlined the reserves and informed the members that this was a house keeping exercise and catch up of the current reserves position.

**Resolved: to approve movements of the Council's reserves**

**FC/060/23**      **Financial Report to approve:**

i) Schedule of Payments made between 17<sup>th</sup> February and 2<sup>nd</sup> March 2023

**Resolved: that the schedule of payments made be noted**

ii) Schedule of Payments to be made on 3<sup>rd</sup> March 2023

**Resolved: that the schedule of payments made be approved.**

**FC/061/23**      **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. The following items are confidential and the meeting will proceed in closed session**

**Resolved: That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw**

Chair closed the meeting at 8.58pm.

Chair's Signature..... Date.....