

**MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 5th APRIL 2023**

**Cllrs present:** S Browning, K Colwill, M Dawe, V Herbert-Coulson, E Hanna, P La Broy, P Purchase, L Quinton

**C Cllrs:** P La Broy

**Officers present:** K Cornwell – Town Clerk (TC), I Saltern – Deputy Town Clerk (DTC), T Gliddon – Assistant Clerk - Admin (AC)

**Public:** 6      **Meeting start time:** 6pm

In the absence of the Mayor and Deputy Mayor the Members elected a Chair for the meeting.

**Resolved: That Cllr M Dawe took the Chair**

The Chair noted the recent resignation of Martin Dorey, Paul Tilzey and Jamie Wright from the Council. The Chair and members thanked them all for their work while during their time with the Council.

The TC reported that an election for Stratton ward had been called and the Notice of vacancy for Bude ward had gone out today.

**FC/063/23      To receive and accept apologies for absence**

Cllrs: L Corrigan-Turner, S Dearing, J Diffey, K Goode, C Moriarty, A Tame  
C Cllr N Chopak

**FC/064/23      To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**

None received

**FC/065/23      Dispensations: to consider requests for dispensations**

None received.

**FC/066/23      Minutes**

Minutes – Full Council: To receive, confirm and sign the Minutes of the Council Meeting held on 2<sup>nd</sup> March 2023

**Resolved: that the minutes were a true and accurate record and were signed by the Chair.**

b) Minutes – Committees: To receive and note the Minutes of the Committee Meetings listed below (acting under delegated authority)

i) Planning Committee – 8<sup>th</sup> & 22<sup>nd</sup> March 2023

ii) Oversight Committee – 23<sup>rd</sup> March 2023

iii) Staffing Committee – 1<sup>st</sup> March 2023

**Resolved: that the committee minutes above were received and noted.**

c) Minutes – Recommendations: to consider and agree

i) OS/027/23 : to correct the name from *Diversity, Equality and LGBT+ (of Lead Cllr) to Diversity and Inclusion and to recommend to Full Council to retain the formal Outside Body appointments to the Bude Town Team, Bude & Camelford Community Area Partnership, Bude Twinning Association and Bude Climate Partnership. With Lead Cllrs taking the liaison role with community groups requiring engagement.*

**Resolved: That BSTC adopt the recommendation with the addition of BATB and CCTV committee being added as formal outside bodies.**

**FC/067/23      Correspondence received**

i) Letters of thanks Stratton Stores. Noted

ii) Letter of thanks and update on awarded grants. The TC reported that Jays Aim had not be able to position a defibrillator at Northcott Mouth beach area but had requested that they be allowed to site it on the Stratton Public toilet building as alternative. All members agreed to this request.

- iii) Responses to the call to sign the Fossil Fuel Non – proliferation treaty. Noted
- iv) Bude at War – The Chair used his discretion to allow the organizer of the Bude at War event to speak to the members with regard to this year’s event. The TC reported that the Facilities Manager was organizing the use of BSTC facilities for the event and that the area requested at the former tennis courts on Summerleaze Downs would be available for display purposes. The organizer was directed to the council’s grant process to apply for financial support. The Chair thanked the organizers for attending the meeting.

FC/068/23

**Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**

Cllr P La Broy discussed recent changes to the Bude bus timetabling and the problems this had brought about. He reported that he would be meeting the CC officers to discuss the issues next week. He reported that the parking bays that had been marked out at Crooklets Road area would be removed. He had now been able to facilitate a meeting at Budehaven School to discuss the future of the Astro turf area. The Levelling up funding for Cornwall had now been agreed concentrating on Pride of Place, Connectivity and Education and Skills. Lastly it was reported that the moves to appoint Mayor for Cornwall were now off the table. Cllr La Broy took any questions from the floor.

FC/069/23

**Public participation – for public present to make comments concerning the business of the current Council**

A member of the public present discussed Social/affordable housing and how it is allocated in the Bude Area. C Cllr P La Broy address this topic.

A question regarding the Storm Tower and vandalism prevention was discussed.

FC/070/23

**To consider signing the Armed Forces Covenant and agreeing practical actions that the Town Council could undertake in support of the military and veteran’s community.**

The DTC recapped the previously circulated paper.

**Resolved: that BSTC sign the Armed Forces Covenant and appoint lead Cllr at their next meeting.**

FC/071/23

**To consider a revised request to grant access to land at Poughill Car Park**

Members discussion the information provided within the request for access.

**Resolved: that BSTC do not grant permission for access at Poughill Carpark.**

FC/072/23

**To receive an update on Compass Point project**

It was reported that the main contractor has now been appointed, that being Sally Strachey Historic Conservation, with the onsite start date set for 24th April. There has been a lot publicity from newspapers to TV regarding the project. The update was noted.

FC/073/23

**To receive an update on the purchase of Stratton Stores – 1 Lords Court building (including Stratton Stores)**

The TC reported that BSTC would take legal ownership of the property on 19<sup>th</sup> April. The Councils intervention in buying the shop had been widely applauded in the community. The update report was noted.

FC/074/23

**To consider a one year extension to the lease of the Pitch and Putt Pavilion.**

It was reported that due to time constraints it had not been possible to get expressions of interest from other groups to use the building. However the Pearl Exchange(PE) have been open to allowing other users groups to share the facilities in the building.

**Resolved: that BSTC extend the lease, on slightly revised terms, with the Pearl Exchange for one year in order to allow all parties time to undertake an Expression of Interest process.**

FC/075/23

**To agree the letting of the Parkhouse bar**

**Resolved: To accept the offer of £1000 p.a. for the Licence of the Parkhouse bar as detailed.**

**FC/076/23** **To agree the letting of the Former tennis courts on Summerlease Downs for the summer holiday season.**

**Resolved: To enter into a one year Licence with Body Bounce for the summer 2023 season.**

**FC/077/23** **To fill the following vacancies:**

Staffing (2) - **Resolved: that Cllrs M Dawe and S Dearing be appointed to the Staffing Committee**

Planning (1) - **vacancy was not filled**

Oversight (3) - **Resolved: that Cllr E Hanna be appointed to the Oversight Committee**

**FC/078/23** **To agree the establishment of a Property Committee and agree its terms of reference and membership.**

**Resolved: to establish a Property committee and agree Terms of Reference**

**Resolved: That Cllrs A Bluett, K Colwill, S Dearing, E Hanna, V Herbert-Coulson, P La Broy, L Quinton and A Tame be appointed to the Property Committee.**

**FC/079/23** **To receive an update on the work of the Bude Town Team, including agreeing its revised terms of reference and to authorise the release of funding from earmarked reserves, should the tender evaluation result necessitate it**

The DTC updated the members that contract has been appointed for vision and investment plan. Members discussed the revised Terms of Reference.

**Resolved: that Terms of reference be agreed**

**FC/080/23** **To review and approve the Corporate Risk Assessment 2022/23**

The TC took questions from members and discussion took place regarding the flood risk to the Parkhouse Centre.

**Resolved: that with an amendment to add in flood risk insurance of Parkhouse centre that the Corporate Risk Assessment be approved.**

**FC/081/23** **To authorise the set-up of a new payment card**

**Resolved: to authorise the set-up of a new payment card with Unity Trust Bank.**

**FC/082/23** **Financial Report to approve:**

i) Schedule of Payments made between 17th March 2023 and 5th April 2023

**Resolved: that the schedule of payments made be noted**

ii) Schedule of Payments to be made on 6th April 2023

**Resolved: that the schedule of payments made be approved.**

Chair closed the meeting at 7.53pm

Chair's Signature..... Date.....