

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 1ST JUNE 2023

Cllrs present: M Dawe (Chair), S Browning, K Colwill, L Corrigan-Turner, S Dearing, J Diffey, K Goode, V Herbert-Coulson, E Hanna, S Haynes, P La Broy, P Moores, T O’Sullivan, P Purchase, L Quinton

C Cllrs: P La Broy, S Tilbey

Officers present: I Saltern – Deputy Town Clerk (DTC), T Gliddon – Assistant Clerk Admin (AC), Emma Mason – Assistant Clerk Finance (ACF)

Public: 4 **Meeting start time:** 6pm

FC/107/23 **To receive and accept apologies for absence**

C Cllr N Chopak

FC/108/23 **To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**

None received.

FC/109/23 **Dispensations: to consider requests for dispensations**

None received.

FC/110/23 **Minutes**

a) Minutes – Full Council: To receive, confirm and sign the Minutes of the Full Council Meeting held on 4th May 2023.

Resolved: that the minutes were a true and accurate record and were signed by the Chair.

b) Minutes – Committees: To receive and note the Minutes of the Committee Meetings listed below (acting under delegated authority)

i) Planning Committee – 10th & 24th May 2023

ii) Oversight Committee – 25th May 2023

iii) Staffing Committee – 25th May 2023

vi) Properties Committee – 24th May 2023

Resolved: that the committee minutes above were received and noted.

Mayor welcomed the newly elected Cllrs. He informed the members of the vacancies on the current committees which will be on the next Full Council agenda.

FC/111/23 **Correspondence received**

The DTC reported that correspondence had been received re: Abbeyfield, this will be discussed at item 8 on the agenda.

FC/112/23 **Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**

Cllr P La Broy reported re: 128/129 Bude/Stratton circular Bus service, which has been reconnected, recent road closures due to gas main repairs and fibre cabling. It was reported that the Sea Lock chamber has been cleared of sand and is now operational. He is working with CC officers to rectify some of the issues with the parking revisions. Dredging of the Canal will take place later this year. A visit had taken place at Budehaven School and a better relationship with the school was hoped for. He was working to save an old farm trackway at Binhamy from being tarmacked over and would report back. Cllr La Broy took questions from the floor re: parking bays, road works and disabled provision whilst works take place, crematorium and bus shelters.

FC/113/23 **Public participation – for public present to make comments concerning the business of the current Council**

Mayor requested that polite language and terminology be used during the item by members of the public.

The barge workshop was discussed by a member of the BCHS present.

The flying of the Pride flag was discussed. Cllr O'Sullivan requested that BSTC have a presence at the Holsworthy Show. Members were informed that there would be a Lock Out at the Sea Locks tomorrow at 5.30pm.

FC/114/23

To discuss the consultation on the closure of Abbeyfield House, Burn View

Cllrs discussed the possible closure of Abbeyfield house and how BSTC might be involved in preventing this from occurring. Cllr Corrigan-Turner reported that she had been in direct contact with Abbeyfield Bude and no decision had been made whilst the consultation was going ahead. It was reported that the C Cllrs were involved as are the Social Care team at CC.

Resolved: that BSTC write letter expressing concern at the possible closure of Abbeyfield House. That BSTC Lobby CC to provide similar accommodation for any displaced residents in the Bude area. Cllr Corrigan-Turner be delegated to work with C Cllrs to look at the provision of alternative accommodation for residents if necessary.

Resolved: to authorise Cllr Corrigan-Turner to speak with Abbeyfield re: Abbeyfield House, Bude to seek information about what work would be needed to bring the building up to standard to keep it open.

FC/115/23

Town Team - Consultation arrangements

Cllr Purchase spoke regarding the consultation process and BSTC's oversight before the consultation went live to the public. The members discussed the matter and noted the arrangements.

FC/116/23

To agree the Summer Activity programme and approve the use of the budget

All members agreed that the Activity programmes had been a huge success.

Resolved: BSTC agree the Summer Activity programme and approve the use of the budget

FC/117/23

Year-end accounts approval:

i) To consider and note the year-end Internal Audit Report 2022/23

Resolved: to note the year-end Internal Audit Report 2022/23 and carry out the recommendations as soon as practicably possible.

ii) To consider and note the 2022/23 year-end budget reports

Resolved: to note the 2022/23 year-end budget reports

iii) To approve reserve movements for the year ended 31st March 2023 and the allocation of reserves for the start of the 2023/24 accounting year

Resolved: to approve reserve movements for the year ended 31st March 2023 and the allocation of reserves for the start of the 2023/24 accounting year

iv) To approve the Asset Register at the year-end 2022/23

Resolved: to approve the asset register at the year-end 2022/23

v) To approve the Chair's signing of the year-end bank reconciliation

Resolved: approved the Chair's signing of the year-end bank reconciliation

vi) Consideration and approval of the 'Annual Governance Statement 2022/23 for the Annual Return for the year ended 31st March 2023

Resolved: that the 'Annual Governance Statement 2022/23 for the Annual Return for the year ended 31st March 2023 be approved.

vii) Consideration and approval of the 'Accounting statements 2022/23 for the Annual Return for the year ended 31st March 2023

The DTC pointed out an amendment in section 6 of the accounting statement from '£788,930 to £788,282'

Resolved: that with the amendment above the 2022/23 Accounting statements 2022/23 for the Annual Return for the year ended 31st March 2023 be approved.

- FC/118/23** **To approve the Properties Committee to spend up to £20,000 of the Projects Reserve on 1 Lords Court**
Resolved: that BSTC approve the properties committee to spend £20,000 of the Projects Reserve on 1 Lords Court.
- FC/119/23** **To consider and approve the Council’s insurance arrangements**
Resolved: that BSTC approve the Council’s insurance arrangements.
- FC/120/23** **To appoint a substitute Cllr representative to the Bude Climate Partnership**
Resolved: that Cllr E Hanna be the substitute representative to the Bude Climate Partnership.
- FC/121/23** **To confirm the appointment of Emma Mason as the council’s Responsible Finance Officer from 1st July 2023 and authorise her as a full bank signatory with immediate effect.**
Res: that BSTC confirm the appointment of Emma Mason as the council’s RFO.

Chair closed the meeting at 8.03pm

Chair’s Signature..... Date.....